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3 July 1958

MEMORANDUM FOR: Director of Personnel

VIA: Deputy Director of Personnel for Planning and Development

SUBJECT: Mobilization Staff, Annual Report of Accomplishments FY 1958,
Plans and Objectives FY 1959 and FY 1960

1. Statement of Accomplishments, FY 1958:

a. The Personnel Appendix to Annex E, CIA Global War Plan, was approved on 11 February 1958. Manpower planning support was given to the Support Planning Committee by means of review of preliminary estimates and operational program.

b. Department of Defense relationships were maintained and military manpower authorizations kept current with the three military departments. The screening of Agency military reserves was maintained with

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d. Authority was received from the Director of Central Intelligence to organize and establish a pilot program plan for fifty people to comprise a Civilian Specialist Reserve. Thirty-five spaces were allocated to the Office of Communication, five to the

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five to the Officer Training, and five to the Office of Security.

e. Special manpower studies were performed as directed by D/Pers and DD/Pers/PD, and Office of Personnel representation furnished for the Support Planning Committee, OOS.

f. Staffing level consisted of four professional and one clerical, and indicates level of operation.

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Plans and Objectives FY 1959 and 1960

2. Plans and Objectives, FY 1959:

a. In addition to maintaining the Department of Defense relationships so that troop bases and reserve categories are kept current, the following areas represent FY 1959 objectives:

(1) Recruit for Civilian Specialist Reserve.

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(2) Organize the Civilian Standby Reserve. This is a larger group of former employees whose files would be kept alive by means of occasional correspondence to determine address, interest, and availability.

b. Refine mobilization requirements, particularly the military by allocating spaces to Agency components. Included in this objective is the establishment of a mobilization strength objective for the CIA.

c. Accomplish the mobilization assignment of military reserves where such an assignment would be different to current assignment. This occurs in instances where Ready Reserves are occupying positions which do not meet the criteria for a military position.

d. Perform special manpower studies as directed by D/Pers and DD/Pers/PD.

e. Staffing level for three professional and two clerical is planned.

3. Plans and Objectives, FY 1960:

a. There are three areas which would be given attention if the FY 1959 objectives are met:

(1) Mobilization assignment of military reserves of non-CIA personnel (augmentation requirements).

(3) Carry out the terms of the approval of the Civilian Specialist Reserve by which it would be expanded to spaces if pilot project is successful.

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- b. Perform special manpower studies as directed by D/Pers and DD/Pers/PD.
- c. Staffing level would be three professionals and two clerical.



Chief, Mobilization Staff

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